

# Key points of vehicle and item entry and exit management at National Taiwan Normal University

Passed by the 328th Executive Council Interim Session on June 30, 1999

Amended by the 352nd Executive Council on May 11, 105

On June 8, 105, the 7th executive director meeting of the 104 academic year was revised and approved

On December 18, 108, the 7th executive director meeting of the 108 academic year passed the report

1. National Taiwan Normal University (hereinafter referred to as "the school"), in order to control the vehicles and items entering and exiting the campuses of the school, maintain the safety of faculty, staff and students, and maintain the tranquility of the campus, the "National Taiwan Normal University Vehicles and Items Management Points" (below referred to as this point).
2. The scope of application of this key point includes the main campus, library campus, Gongguan campus, Linkou campus, all dormitory areas of the university and off-campus business premises.
3. The relevant business of vehicles, articles in and out, and parking in each campus of the school is under the unified management of the Environmental Safety and Health Center.
4. Vehicles entering the campuses of the school should obey the traffic signs and markings on the campus, drive and park as required, and follow the command of the garrisoned police force.
5. If each unit has sent property for repair, or needs to leave the campus with public property, it should inform the garrison police team in advance, and it can be released after checking by the on-duty team members.
6. Non-open underground parking lots (such as the School of Arts, School of Education, Xue Qi She, etc.) are only for parking in special circumstances or business needs, and should be signed and registered to ensure relevant responsibilities.
7. Visitors, guests and delivery vehicles should enter the campus for temporary parking only after changing their ID cards at the gate. Those who do not comply with the regulations will be reported.
8. For manufacturers' vehicles that come to the school for repairs or approved support activities, the needing unit should inform the Garrison Police Force in advance to verify the authenticity of the guards before they can change the permit and enter the suspension.

9. The parking spaces of each campus of the school are only used for vehicle parking and are not responsible for their custody.
10. The temporary parking permit or other certification documents of the car should be placed in a conspicuous place on the front windshield of the car for inspection or identification.
11. Automobiles, motorcycles and bicycles should be parked in designated areas. Except for official vehicles, motorcycles and bicycles are prohibited on campus.
12. If there are violations or abandoned vehicles, the Garrison Police Force shall post a notice on each vehicle during inspection. After seven days, they can be moved to appropriate places for centralized placement and treated as abandoned vehicles. The General Affairs Office or the general affairs of each campus The unit conducts clean-up work at least once a month.
13. Vehicles with one of the following violations in each campus shall be banned by the Garrison Police Force:
  - (1) Vehicles without parking certificates may be parked on campus, except for official vehicles (telecommunications, postal services, utilities, firefighting, and ambulance).
  - (2) Those who do not park in designated areas or parking spaces in accordance with regulations.
  - (3) Disrespectful giving priority to pedestrians or people with disabilities, speeding, honking horns, practicing cars, or failing to obey traffic laws.
  - (4) Non-official locomotives and bicycles driving on campus.
  - (5) Holders of the school's temporary parking permit to enter the campus to park until the next day (without prior application).
  - (6) Non-approved business vehicles are parked on campus.
  - (7) The manufacturer's vehicle has been parked for more than 30 minutes.
  - (8) Forgery or alteration of proximity cards with intent to use them, or a card with multiple uses.
  - (9) Illegal parking in the parking spaces for persons with disabilities, pregnant women, and children under 6 years old.
  - (10) Other acts prohibited by public announcement.
14. If the driver has one of the violations, he or she will be given verbal persuasion, posted illegal parking tickets, issued a violation report, and increased vehicle locks according to the severity of the circumstances. The above violations may be used in combination.
15. Vehicles in violation of the regulations are seized by the Garrison Police Force and have their vehicles locked, in addition to paying the cost of unlocking

NT\$500, they will also be charged a timed parking fee: the standard calculation is NT\$50 per hour; One full hour is counted as one hour. If the locomotive is illegally parked and has been locked, it shall pay NT\$200 for the cost of unlocking. Anyone who illegally stops the bicycle and has been locked will be required to pay NT\$100 for the cost of unlocking.

16. The owners of illegally locked cars, locomotives and bicycles must present their IDs, register their names and service units or study departments when unlocking the locks, and go to the guard police force offices of each campus in accordance with the provisions of the preceding article. The lock can only be released after paying the relevant fees.
17. Those who are not satisfied with the handling of this point should file a written complaint to the Environmental Safety and Health Center of the school.
18. If there are any matters not covered in this key point, they will be dealt with in accordance with the provisions of the school or other laws and regulations.
19. These points are implemented after being reported and approved by the administrative director of the school and reviewed and approved by the school fund management member committee. The same is true for amendments.